



## **NARROMINE SHIRE COUNCIL**

### **BITUMEN AND ASPHALT RESURFACING**

### **POLICY**

Adopted by Council 15 September 2009  
(Resolution No 2009/373)

**NARROMINE SHIRE COUNCIL**  
**BITUMEN AND ASPHALT RESURFACING POLICY**  
**CONTENTS**

Summary:.....3  
Objective .....3  
Procedures/Practice .....3  
1. Inspection .....3  
2. Assessment .....3  
3. Controls.....3  
4. Monitoring .....4  
5. Allocated Resources.....4

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**SUMMARY:**

POLICY No. E51 – emanated from the implementation of the State Cover (Council's Insurer) Best Practice manuals for risk management. The procedures behind the policy are being enacted by Engineering personnel.

The policy compliments the operation procedures which are annually reported to Council's insurer and bench marked against Regional and State Council's for compliance.

**OBJECTIVE**

The policy has been prepared to ensure that Council has clear and concise directions on the processes involved with bitumen and asphalt resurfacing to minimise public liability exposure emanating from the provision of services to the community. Council has prepared a set of procedures based on current best practice which comply with the Best Practice Manual - " Bitumen and Asphalt Resurfacing" .

**PROCEDURES/PRACTICE**

**1. Inspection**

Council will gather data to determine sealing and resealing requirements by conducting inspections of its roads network in accordance with its "Roads Procedures", by designated surveys and through day to day observations by staff. These inspection programs are the responsibility of the Director of Engineering Services.

**2. Assessment**

Council will assess the findings of its inspection program to formulate sealing and resealing works programs based on surface condition, road priority and elapsed time since sealing or last reseal. This assessment is the responsibility of the Director of Engineering Services.

**3. Controls**

Council will endeavour, at all times, to follow the order of risk as set out below:-

- a. eliminate the risk
- b. reduce the risk
- c. accept the risk

by using its techniques set out in the “Bitumen and Asphalt Resurfacing Procedures”. Implementation of controls is the responsibility of the Director of Engineering Services.

#### **4. Monitoring**

Council will monitor the sealing/resealing program to determine the effectiveness of risk control mechanisms. Monitoring of risk control for the sealing/resealing program will be the responsibility of the Director of Engineering Services.

#### **5. Allocated Resources**

Council will allocate sufficient human and financial resources to conduct inspections, assess projects and to implement appropriate controls for the implementation of the policy and procedures.

#### **References**

- RTA RMCC Contract MR89
- Statewide Best Practice Manual “Bitumen & Asphalt Resurfacing”
- RISK MANAGEMENT – PROCEDURES –Bitumen and Asphalt Resurfacing